

Special Regulations

For writing a bachelor's or master's thesis (=final thesis)

in conjunction with Sections 8 and 11 RaPO

(State Examinations Regulations for Universities of Applied Sciences in Bavaria, BayRS 2210-4-1-4-1- WFK) as well as Section 11 APO

(General Examination Regulations of Deggendorf Institute of Technology), each as amended from time to time.

In addition to the above guidelines, the following guidelines must also be observed:

1. The final thesis must be submitted and/or uploaded to the following individuals/ centres within the allotted time.

To the DIT supervisor: Please consult with your supervisor to agree on the thesis format to be submitted

To the Centre for Studies: Upload thesis and requisite documents to the Primuss-Portal

To the library (if applicable): Please clarify with the supervisor first and complete the Declaration of original authorship (see page 2, item 2)

For topic changes: Upload signed confirmation (page 4) to Primuss portal This applies to any type of amendment, not only concerning the topic itself (e.g. also changes in syntax, English topic, etc). To review this, please check the topic recorded on the Primuss portal against the actual topic of your final thesis.

2. Please consult with your supervisor on matters concerning the formatting of your thesis text, i.e. line spacing, one-sided or two-sided printing, side margins, heading formats, font style/size, etc. As a general rule, the final thesis should not exceed 100 pages in length. The final thesis must be submitted as an original full copy (text and illustrations).

3. The thesis must contain a full list of references and bibliography, sources of information as well as any other sources. (For details of the formal requirements, please refer to: Wolfgang Lück, Technik des wissenschaftlichen Arbeitens, 4th edition, page 10 et seq.). Contrary to the above, footnotes should not be used at the bottom of each page to cite any literature that has been used. Instead, a coherent list of bibliographic information should be included at the end of the thesis. All references to the citations are to be numbered consecutively.

4. A title page, as per the sample title page (see page 3), is to be attached to the final thesis. An English title (to be coordinated with your supervisor) must also be provided.

5. The candidate must submit a written declaration that the thesis is the result of their own work, has been written without the assistance of others, and that every resource used to complete it has been cited. The declaration (see page 3, item 1) should immediately follow the title page. (A sample version can be found in the aforementioned work by Wolfgang Lück.)

6. The declaration of consent permitting the work to be published free of charge for use within the university (library) must also be completed where applicable. (See page 2, item 2)

7. The specific details are to be clarified with the supervising lecturer; certain deviations from these specific regulations may arise as a result.

Declaration of original authorship

Name of student:

Professor/supervisor at DIT:

If external: name of supervisor:

Topic of the bachelor's / master's thesis (final thesis) - German and English title:

1. I hereby declare that this final thesis is my own work, has not been submitted for any other degree at any other university or institution, does not contain or use any sources or resources other than those referenced, and that all direct and paraphrased quotes have been duly cited as such.

Deggendorf,

(Date)

(signature student)

2. hereby consent to my completed final thesis being made available to a broader public through the library of Deggendorf Institute of Technology.

Yes

No

If yes:

I certify and warrant that I am the sole owner and holder of all rights to the final thesis, including the right to use the tables, figures, illustrations, plans, or similar, submitted therein and that no third-party rights or claims, nor any statutory provisions, will be infringed as a result of its publication.

Deggendorf,

(Date)

(signature student)

Only to be completed by the examiner if the author consents to the final thesis being published:

Collection of a copy of the final thesis by the library, including the lending of the copy, is hereby endorsed / not endorsed.

endorsed.

not endorsed.

Deggendorf,

(Date)

(signature examiner)

Sample
Title page for bachelor's / master's thesis

Deggendorf Institute of Technology Faculty of Mechanical Engineering and Mechatronics

Topic German

Topic English

Other remarks: *Please note: Should the topic deviate from that provided at the time of registration, an application will need to be filed to amend the thesis topic (see page 4). This applies to any type of amendment, not only concerning the topic itself (e.g. also changes in syntax, English topic, etc).*

Bachelor's / master's thesis in fulfilment of the requirements for the degree of:

(For example Master of Science (M.Sc.) or Bachelor of Engineering (B.Eng) Deggendorf Institute of Technology)

submitted by

(Surname, firstname and Immatriculation-Number)

on: (Date)

Examiner:

(Name of DIT supervisor)

Faculty of Mechanical Engineering and Mechatronics

Important: This form should only be signed and uploaded (by no later than at the time of submitting the thesis) if any retroactive changes to the topic are made. This applies to any type of amendment, not only concerning the topic itself (e.g. also changes in syntax, English topic, etc). To review this, please check the topic recorded on the Primuss portal against the actual topic of your final thesis.

Name of student:

MTKNr:

DIT Email:

Primary supervisor:

Final topic of the bachelor's / master's thesis, agreed upon with the supervisor,
in **German & English**:

Date, signature student

Date, signature examiner

Submission Deadlines Bachelor's and Master's thesis

General examination regulations (APO) of Deggendorf Institute of Technology

Section 11

Para 1

Sentence 2: The topic selected for the final thesis shall be such that it can generally be completed within two consecutive months of work.

Sentence 3: The time between assignment of the topic and submission of the thesis may not exceed six (6) months.

Sentence 4: Further details are determined in the respective study and examination regulations.

Para. 2

Sentence 1: In **master's degree programmes** the framework for the completion period of the master's thesis, which is not to be exceeded, is determined by the relevant study and examinations regulations.

Sentence 2: It shall not surpass six (6) months.

State examination regulations for universities of applied sciences in Bavaria (RaPO)

Section 10

Para. 2

Should the bachelor's or master's thesis be awarded a grade of "insufficient" ("nicht ausreichend"), the student may submit a second thesis on a different topic one time only.

The deadline for submission of the second attempt of the final thesis is no later than six (6) months after the initial grade has been communicated.